Smart and Skilled

Smart and Skilled is a reform of the NSW Vocational Education and Training (VET) system. It's helping people in NSW get the skills they need to find a job and advance their careers.

Smart and Skilled provides eligible students with:

- an entitlement to government-subsidised training up to and including Certificate III
- government funding for higher-level courses (Certificate IV and above) in targeted priority areas.

The following information is made available to you as part of the Smart and Skilled requirements.

1. **Student eligibility**

   Are you:
   - 15 years old or over?
   - no longer at school?
   - living or working in NSW?
   - an Australian citizen, Australian permanent resident, Australian permanent humanitarian visa holder or New Zealand citizen?

   If you answered 'Yes' to all four questions, then you’re eligible to enrol in a government-subsidised course.

   With Smart and Skilled, you have more choice when selecting courses and training providers. You can determine your eligibility for Smart and Skilled training in the [Eligibility Checker](https://smartandskilled.nsw.gov.au/are-you-eligible).

   If you’re a prospective student, this website tells you everything you need to know about Smart and Skilled before you enrol with us.

   You can then find the right course and training provider, and get an estimate of your course fee, in the [Course Finder](https://smartandskilled.nsw.gov.au/sands/find-a-course).

2. **Fee Information**

   Smart and Skilled has a simpler, fairer system for calculating fees and government subsidies.

   Student fees are set for the whole qualification, rather than year-by-year. With Smart and Skilled, you know exactly what your fees will be upfront from the outset, regardless of how long it takes to complete your qualification. Your student fee covers the cost of all training and assessment.

   Fees take into account the benefit you gain from your training, with lower-level courses generally less expensive than higher qualifications.

   Smart and Skilled fees are also lower for students doing their first qualification since leaving school. This is because Smart and Skilled focuses on helping people in NSW get their first qualification.

   In addition, your choice of training provider does not affect the fee you pay for any Smart and Skilled qualification.

   For more information, you can visit the Smart and Skilled website or you can contact us.

   **Payment is required on enrolment.**

3. Recognition of Prior Learning, Credit Transfer

Recognition of prior learning

Recognition of prior learning (RPL) is an assessment of the skills and knowledge you have gained outside the formal education and training system.

You may have gained these skills and knowledge through:

- work experience
- voluntary work
- school experience
- life experience
- sporting achievements.

Where you are granted RPL for one or more units of competency, the qualification price is adjusted and a new student fee is determined.

Credit transfer

Credit transfer is the credit given towards a qualification for a unit of competency from a nationally accredited course that you have completed through formal vocational education and training.

Where you are granted a credit transfer for one or more units of competency, the qualification price is adjusted and a new student fee is determined.

4. Consumer Protection

As a student receiving government-subsidised training under Smart and Skilled, you have certain rights and obligations.


You have the right to:

- expect that the quality of your training meets the standards, regulations and requirement set down by the Australian Skills Quality Authority (ASQA) and Smart and Skilled
- be informed about the collection of your personal information and be able to review and correct that information
- access your training provider's consumer protection complaints process

Students' obligations include:

- providing accurate information to the training provider
- behaving in a responsible and ethical manner.

For further information please see our Consumer Protection Policy (http://www.abconsulting.edu.au/wp-content/uploads/Smart-Skilled-Consumer-Protection-Policy.pdf)

(f) what the Enrolled Student should do if they want to defer or discontinue their Training (no more than 12 months from date of receipt of notice of deferral – if student doesn't recommence within the time they become discontinued. Should they wish to continue they will be treated as a new student and the Notification of Enrolment Process must be carried out.

Refer to our fee policy (http://www.abconsulting.edu.au/wp-content/uploads/Smart-Skilled-Fee-Administration-Policy.pdf)

(g) how to access support and assistance during the training?

Please contact your workplace trainer and assessor or contact the office during working hours

(h) contact details for various support services within the Provider, e.g. interpreter services

Please contact your workplace trainer and assessor or contact the office during working hours. We will direct you to the necessary support service/s that you require.
Unique Student Identifier (USI)

All students will require a USI (Unique Student Identifier). Please click on this document for detailed information to guide students


OR

Simply go to the website and follow the instructions on how to obtain a USI.


Please make sure you have one form of ID form the list below ready

- Driver’s Licence
- Medicare Card
- Australian Passport
- Visa (with Non-Australian Passport) for international students
- Birth Certificate (Australian) *please note a Birth Certificate extract is not sufficient
- Certificate Of Registration by Descent
- Citizenship Certificate
- ImmiCard

Once you have completed this application you will be issued with a USI (number).